

**Santomauro, Michael G LT (EOD N4)**

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From: EOD.MDS  
Sent: April 21, 2000 8:26 AM  
To: DLEODTEUONE - Message Traffic  
Subject: STANDARDIZED VIOLENT CRIME REPORTING//

Importance: High

ADMINISTRATIVE MESSAGE

ROUTINE

R 200332Z APR 00 ZYB PSN 209712S21

FM CINCPACFLT PEARL HARBOR HI

TO PACADMIN

INFO CINCPACFLT PEARL HARBOR HI  
CINCPACFLT PEARL HARBOR HI

UNCLAS //N05500//  
PACADMIN 009/00

MSGID/GENADMIN/CINCPACFLT/009//

SUBJ/STANDARDIZED VIOLENT CRIME REPORTING//

REF/A/MSG/CINCPACFLT PEARL HARBOR HI/020047ZJUL96//

REF/B/DOC/CNO/01JUN95//

NARR/REF A IS PACADMIN 031/96, GUIDANCE ON VIOLENT CRIME REPORTING  
BY UNIT SITREP/OPREP MANUAL//  
POC/B. RITTER/MAC/CINCPACFLT N46813/COMM: 808-474-6782/DSN:  
/315-474-6782/EMAIL: RITTERB@CPF.NAVY.MIL//

RMKS/1. CANCEL REF A. THE PURPOSE OF THIS PACADMIN IS TO REVISE  
AND UPDATE THE REQUIRED INFORMATION USED IN REPORTING VIOLENT CRIME  
BY UNIT SITREP/OPREP IAW REF B.

2. SINCE THE ESTABLISHMENT OF CINCPACFLT'S VIOLENT CRIME DATA BASE  
(VCDB) IN 1992, IT HAS SERVED AS A USEFUL TOOL TO ANALYZE TRENDS IN  
VIOLENT CRIME PERPETRATED ON OR BY PACFLT PERSONNEL AND THEIR FAMILY  
MEMBERS. DATA ALSO SUPPORTS APPROPRIATE LEVEL OF EFFORT IN CRIME  
PREVENTION PROGRAMS AND ASSISTS REGIONAL SECURITY PROGRAM MANAGERS  
IN THEIR RESOURCING DECISIONS. VIOLENT CRIME REPORTS (VCR) PROVIDED  
BY PACFLT UNITS (ASHORE/AFLOAT) ARE VITAL TO THE ACCURACY AND  
COMPLETENESS OF THE VCDB.

3. FOR THE PURPOSE OF THIS MESSAGE, VIOLENT CRIME IS DEFINED AS ANY  
ACT/INCIDENT OF EITHER A FELONIOUS NATURE OR INVOLVING A VIOLENT ACT  
TO INCLUDE THE USE OR THREAT OF USE OF ANY INSTRUMENT WHICH, IF  
USED, COULD RESULT IN GRIEVOUS BODILY HARM OR DEATH. THE FOLLOWING  
LIST, THOUGH NOT ALL INCLUSIVE, INCLUDES EXAMPLES OF REPORTABLE  
OFFENSES:

ASSAULTS (EXCLUDE SIMPLE) HOMICIDE/MURDER  
- RAPE SEXUAL ASSAULT  
- DOMESTIC VIOLENCE/SPOUSE ABUSE CHILD ABUSE/NEGLECT  
- ROBBERY BOMB THREATS



Author: CINCPACFLT PEARL HARBOR HI//N01//

Date: 7/2/96 9:11 AM

Priority: Normal

TO: N00A

TO: N00C

TO: N01

TO: N1

TO: N11A

TO: N3

TO: N31

TO: N311

TO: N32

TO: N41

TO: N411

TO: N411A

TO: N411B

TO: N43

TO: N431

TO: N431A

TO: N431B

TO: N8

TO: N801

TO: N82

TO: N821

TO: N83

TO: VSW

TO: N11

Subject: R 020047Z-JUL-96 STANDARDIZED VIOLENT CRIME REP

----- Message Contents -----

ADMINISTRATIVE MESSAGE

ROUTINE

R 020047Z JUL 96 ZYB PSN 204443Q17

FM CINCPACFLT PEARL HARBOR HI//N01//

TO PACADMIN

UNCLAS //N05500//

PACADMIN 031/96

MSGID/GENADMIN/CINCPACFLT/031//

SUBJ/STANDARDIZED VIOLENT CRIME REPORTING//

REF/A/MSG/CINCPACFLT PEARL HARBOR HI/021721ZAPR95//

REF/B/DOC/CNO/31JUL91//

NARR/REF A IS PACADMIN 016/95, GUIDANCE ON VIOLENT CRIME REPORTING BY  
UNIT SITREP/OPREP. REF B IS OPNAVINST 3100.6F, SITREP/OPREP MANUAL//  
POC/S. H. KLOCKER/MACS/CINCPACFLT N46821/-/TEL: COMM (808) 471-8707/  
SN: 474-4940//

RMKS/1. CANCEL REF A. THE PURPOSE OF THIS PACADMIN IS TO UPDATE AND  
REISSUE GUIDANCE FOR REPORTING VIOLENT CRIME BY UNIT SITREP/OPREP IAW  
REF B.

2. CINCPACFLT VIOLENT CRIME DATA BASE (VCDB) WAS ESTABLISHED IN 1992

TO TRACK VIOLENT CRIME PERPETRATED ON/BY PACFLT PERSONNEL, TO DETERMINE POSSIBLE TRENDS AND TO ESTABLISH APPROPRIATE CRIME PREVENTION PROGRAMS TO REDUCE VIOLENT CRIME. VIOLENT CRIME REPORTS (CR) PROVIDED BY PACFLT UNITS (ASHORE/AFLOAT) ARE VITAL TO THE ACCURACY AND COMPLETENESS OF VCDB.

3. FOR THE PURPOSES OF THIS MESSAGE, VIOLENT CRIME SHALL BE DEFINED AS ANY ACT/INCIDENT OF EITHER A FELONIOUS NATURE OR INVOLVING A VIOLENT ACT TO INCLUDE THE USE OR THREAT OF USE OF ANY INSTRUMENT WHICH, IF USED, COULD RESULT IN GRIEVOUS BODILY HARM OR DEATH. FOLLOWING ARE EXAMPLES OF REPORTABLE OFFENSES: TYPES OF ASSAULTS (WITH EXCEPTION OF SIMPLE), MURDER, RAPE/SEXUAL ASSAULT, DOMESTIC/CHILD ABUSE, ROBBERY, BOMB THREATS, SUICIDE OR ATTEMPTS, CASES OF VEHICULAR HOMICIDE/MANSLAUGHTER AND ARSON.

4. AMPLIFICATION/CHANGES TO REPORTING REQUIREMENTS INCLUDE:

A. MILPERS SHALL BE IDENTIFIED BY RANK/RATE (PAYGRADE) ONLY, VICE RANK/RATING. THIS WILL ENHANCE PRIVACY FOR VICTIMS/SUSPECTS AT SMALL COMMANDS WHERE RATINGS COULD INDICATE IDENTITY.

B. DUE TO INCREASED AWARENESS OF WORKPLACE VIOLENCE ISSUES, ADDS REQUIREMENT TO REPORT INCIDENTS INVOLVING CIVILIAN VICTIMS/SUSPECTS. CIVILIAN (GOVERNMENT SERVICE, CONTRACTOR, DEPENDENTS, ETC.) INFORMATION WILL BE SAME AS MILITARY VICTIM/SUSPECT PARAMETERS AND INCLUDE ONLY CIVILIAN PAYGRADE (IF ANY), MALE/FEMALE, ETHNIC GROUP/RACE, AGE, UNIT ATTACHED.

C. REQUIRES INFORMATION AS TO EXTENT OF INJURIES TO VICTIMS/SUSPECTS.

D. REQUIRES INFORMATION ON ENTRY INTO VICTIM/WITNESS ASSISTANCE PROGRAM (VWAP).

E. REQUIRES INFORMATION IN REGARDS TO OTHER REPORTS SUBMITTED IN REFERENCE TO INCIDENT (RASA, DASH, ETC.).

F. REQUIRES INFORMATION IN REGARDS TO OTHER AGENCIES ASSISTING (NCIS, FAP, ETC.)

5. THE FOLLOWING FORMAT WILL BE USED IN THE GENTEXT PORTION OF THE SITREP/OPREP:

A. LOCAL TIME/DATE/LOCATION: (LOCAL TIME, ON OR OFF BASE, STATE, CITY OF INCIDENT).

B. CATEGORY: (I.E. ASSAULT, CHILD/DOMESTIC ABUSE, MURDER, RAPE, ROBBERY, TERRORISTIC THREATENING)

C. VICTIM: RANK/PAYGRADE/STATUS (E-1, E6, O3, CIV, GS-7, DEP, ETC.), MALE/FEMALE, ETHNIC GROUP/RACE, AGE, UNIT ATTACHED OR UNIT SPONSOR ATTACHED IN CASE OF DEPENDENT VICTIMS.

D. SUSPECT: RANK/PAYGRADE/STATUS (E-1, E6, O3, CIV, GS-7, DEP, ETC.), MALE/FEMALE, ETHNIC GROUP/RACE, AGE, UNIT ATTACHED OR UNIT SPONSOR ATTACHED IN CASE OF DEPENDENT VICTIMS.

E. ALCOHOL/DRUG INVOLVEMENT OF VICTIM/SUSPECT.

F. GANG RELATED/INVOLVEMENT OF VICTIM/SUSPECT, SUSPECTED OR OTHERWISE.

G. LOCAL TIME/DATE INCIDENT FIRST REPORTED TO AUTHORITIES. INDICATE WHETHER REPORTED TO CIVILIAN OR MILITARY AUTHORITIES.

H. TYPE WEAPONS: FIREARM (PISTOL, RIFLE, SHOTGUN), KNIFE, BLUNT OBJ, FISTS, ETC., IF ANY.

I. EXTENT OF INJURIES TO VICTIM/SUSPECT.

J. BRIEF DESCRIPTION OF INCIDENT.

K. VICTIM/WITNESS ASSISTANCE PROGRAM INITIATED?

L. OTHER REPORTS SUBMITTED SAME INCIDENT: (VOICE, NAVY BLUE, PINNACLE, RASA, DASH, OTHER).

M. OTHER AGENCIES ASSISTING: (NCIS, FAP, FSC, VWPC, ETC.).

N. OTHER INFO AS APPROPRIATE (MEDIA INTEREST, RACIAL OVERTONES,

MISSION IMPACT, ETC.) INCLUDE DATE OF CRIME PREVENTION/AWARENESS TRAINING ATTENDED BY VICTIM/SUSPECT. IF DESIRED INFORMATION UNKNOWN OR UNAVAILABLE, SO STATE.

5. VCR WILL BE ADDRESSED TO IMMEDIATE SUPERIOR IN CHAIN OF COMMAND.

INFO CINCPACFLT (N468), TYCOM, REGIONAL COMMANDER (COMNAVBASE, ETC.)  
OTHERS, AS NECESSARY. VCR SITREPS ARE NOT REQUIRED TO BE ROUTED TO JPNV OR NCIS.

6. CRIME PREVENTION/AWARENESS TRAINING IS AVAILABLE THROUGH LOCAL NCIS OFFICE/NCIS MOBILE TRAINING TEAM PACIFIC. RECOMMEND TRAINING BE GIVEN AS ANNUAL GMT AS WELL AS DURING INDOCTRINATION CLASSES. COMMAND SECURITY OFFICERS OFTEN COME INTO POSSESSION OF NEW INTELLIGENCE IN REGARDS TO LOCAL CRIMINAL THREATS AND CONTINUAL EFFORTS SHOULD BE MADE TO KEEP PERSONNEL FULLY INFORMED AND SAFE.

7. AT PRESENT, THE VCR DOES NOT SERVE TO SUBSTITUTE NOR RELIEVE A UNIT FROM SUBMITTING OTHER REPORTS AS REQUIRED BY HIGHER AUTHORITY (I.E. RASA, DASH).

8. THIS MESSAGE WILL REMAIN IN EFFECT UNTIL OTHERWISE REVISED OR CANCELED.

BT